

European Society of Intensive Care Medicine

ESICM Job Descriptions for ESICM Officers

Title	Version	
Job Descriptions for ESICM Officers	24.3.2025	ESICM-OI-JDO

	<i>Function</i>	<i>Name</i>	<i>Date</i>	<i>Signature</i>
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Reviewed	EC Members			

Description

This document contains the job descriptions for ESICM officers to be elected.

Used Abbreviations

CoBaTrICE	Competency-based training in Intensive Care in Europe
CPD	Continuous professional development
CC	Congress Committee
EBICM	European Board of Intensive Care Medicine
EC	Executive Committee
EDEC	European Diploma in Intensive Care EchoCardiography
EDIC	European Diploma in Intensive Care
ESICM	European Society of Intensive Care Medicine
ETC	Education and Training Committee
GA	General Assembly
ICM	Intensive Care Medicine
IOI	Internal Operating Instructions
ME	Mandatory Elect
MJCICM	Multidisciplinary Joint Committee for Intensive Care Medicine
N&AHP	Nurses and Allied Healthcare Professionals
SOP	Standard Operating Procedure
UEMS	European Union of Medical Specialists

Further applicable Documents

- Statutes of the ESICM
- General SOPs of the ESICM

Responsibility

For the content: The Secretary of the ESICM.

For the implementation: The President of the ESICM on behalf of the Executive Committee

Prerequisites for candidates for official ESICM positions

1. Candidates can only apply for one position in the Society. It is not possible to hold two simultaneous positions within the Society.
2. Any elected member may stand as a candidate for a new position in the same year as his or her current term of office ends, i.e. he or she may apply before the General Assembly, only in the last year of his or her mandate.
3. Resignation for any reason before the completion of a mandate does not permit the person to apply for a new position before the theoretical end of the mandate.
If successfully elected for a new position, it is assumed that candidates should stand down from their previous positions at the General Assembly.
4. Candidates for elected or nominated positions must be ICU professionals who devote most of their clinical, research and educational time to intensive care medicine.
5. Candidates for elected or nominated positions are expected to read and accept both the prerequisites to stand and the job descriptions.
6. Candidates for elected or nominated positions should have filled in and signed the ESICM Conflict of Interest Form.
7. Candidates for both nomination and election must serve the interest of ESICM and therefore must respect a framework of principles and rules that govern their conduct regarding ethics and integrity. They are expected to sign the ESICM Code of Conduct AND the specific Code of Conduct for ESICM Elections when standing for an elected position.
8. To apply to an elected position, candidates cannot place themselves under any obligation or time constraint to any international organisation which might affect their ability to act impartially and objectively as ESICM Officers in the best interest of ESICM members, as long as the ESICM mandate or election period is running
9. Candidates for an elected position commit to devoting the necessary time to the organisation and smooth running of tasks within the Committee or Section they apply for.
10. All elected officers can hold positions once, except the ICM & ICMx Editors-in-chief
11. All nominated positions will be for two years, renewable once.
12. No one who has already held two different elected positions in the Executive Committee can stand for further election within 6 years from the end of their last mandate, except the Presidency
13. No one who has already held an elected position in the Executive Committee can apply for any elected position outside the Executive Committee.
14. The ballot shall be open only if there are two or more candidates for an elected office
15. The EC is responsible for monitoring the election process to guarantee diversity and inclusiveness among all candidates.
current applications. Examples of this, but not limited to, are situations in which there is only one candidate for several elected positions. If no eligible candidate stands, the Executive Committee will nominate a member from the (Sub-)Committee ad interim until a candidate comes up.

The Executive Committee shall review the application criteria and decide upon the eligibility of each candidate.

NEXT Committee Members

Prerequisites for Candidates

Profile

- Candidates must be ESICM Ordinary members or Honorary members
- Candidates must be working in Europe

Eligible candidates must be

- Members of the Society ≤ 37 years of age.

Purpose

NEXT aims to reinforce young ICU professionals' participation within ESICM, foster better integration and develop their role in the various ESICM activities.

To be considered as NEXT and therefore be eligible for NEXT programmes and positions, ESICM members must be ≤ 37 years of age or a member of the NEXT Committee. To be eligible for elected NEXT positions, the candidate must be ≤ 37 years of age at the beginning of their term of office (General Assembly).

The NEXT Committee consists of

- The Chairperson, elected by the ESICM Council for a single 2-year term (not renewable). Applicants should have been elected members of the NEXT Committee before and must fulfil the NEXT criteria at the beginning of the mandate.
- Fourteen NEXT Committee members, elected by the NEXT members of the Society
- The N&AHP Committee representative, nominated by the N&AHP Committee and fulfilling the NEXT criteria
- One International (non-European) member, or Ordinary (European) member, who is nominated by the Chair and Deputy of the NEXT Committee, the Chair of the EDIC Sub-Committee and the Chair of the Education and Training Committee (ETC), after an open application process, and meets the formal qualifications to be part of the EDIC Committee. The term of nomination can be renewed once. The nomination is performed one year before the start of the first mandate and it is expected that the nominee joins the Sub-Committee as an observer-in training for one year before the beginning of the first tenure.

The election of the members is performed one year before the start of the mandate and it is expected that the elected member joins the NEXT Committee as an observer-in training for one year before the beginning of the office. The tenure for each elected member of the Committee is two years, renewable once by re-application and re-election. At the point of the beginning of each mandate, the member needs to fulfil the NEXT criteria.

The new Chairperson will be appointed at the General Assembly before the end of the term of the Chairperson in place and will act as a Chair-elect for one year before automatically becoming the Chairperson of the NEXT Committee for a single 2-year term.

The NEXT Committee will assess the successful candidates' preferences and CVs and validate the allocation of the elected NEXT Committee members to the different ESICM structures. Re-elected NEXT members will be assigned for the second term of two years in addition to a year as an observer-in-training, to a different committee than the one to which they were assigned in their first term.

Duties

The NEXT Committee members are assigned to positions in the different committees as shown in the table below. In addition, the NEXT Committee steers and conducts its own projects and programmes.

Changes within ESICM Committees during a term are possible if the candidate has completed half of the mandate (according to general rules) and requires approval by the Executive Committee.

ESICM Structure	# NEXT representatives	NEXT representatives
Executive Committee	1	NEXT Chairperson (ex officio)
Congress Committee	2	NEXT Chairperson and one other NEXT Committee Member
Research Committee	2	NEXT Committee Members
Methodology Group	2	NEXT Committee Members
Education & Training Committee	1	NEXT Committee Chairperson
Academy Sub-Committee	4	NEXT Committee Members

CoBaTrICE & Curriculum Development Sub-Committee	1	NEXT Committee Member
EDIC Examinations Sub-Committee	1	NEXT Committee Member, international or European, who is nominated and meets the criteria for the EDIC Examination Committee
Social Media & Digital Content Committee	3	NEXT Committee Members
Diversity and Inclusiveness Monitoring Group	2	NEXT Chairperson and one other NEXT Committee Member

Representation in Committees does not count for an appointment in the Committee