



*The Intensive Connection*



## Complaint and Appeal procedure

If a candidate has been unsuccessful in the exam, a preliminary complaint can be made to the ESICM office. This is discussed by the EDIC Committee and the decision of the Committee is communicated to the complainant.

If the complainant is not satisfied with the decision of the EDIC Committee, they can then pursue the appeal process as described below. Any candidate who has failed the exam has the right to make a formal appeal to the Appeal Committee.

### *Appeal Committee*

The Appeal Committee is chosen by the Chairs of EDIC, NEXT and the Education Training Committee and comprises:

- Three former members of the Examination Committee, one of which is the chair of the Appeal Committee
- A member of the NEXT Committee
- A representative of the ESICM Executive Committee

In order to avoid potential conflict of interest, an active member of the EDIC Committee or the Education and Training Committee cannot become a member of the Appeal Committee. The term of an Appeal Committee member is three years, renewable once.

### *Appeal Procedure*

The candidate can appeal up to 60 days after the release of the exam result (date on the feedback letter). In addition, candidates cannot appeal against the content of the exam. The questions in EDIC parts I and II have been devised to examine established European standards of care, not local variations in practice. The content of both EDIC part I and part II exams has been revised by the EDIC Committee. The process of approval of the exam by the members of the EDIC Committee ensures that the content reflects appropriate clinical practice.

Candidates can appeal in case of any irregularities in the following processes:

- If the candidate is denied participation in an exam after the registration process has been completed and all requested documents have been provided
- Violation of the exam rules written in the EDIC parts I and II guidelines

It is forbidden to make copies, to scan or to take pictures of the EDIC Part I or Part II material. The candidate is allowed to make personal notes in order to improve the quality of his appeal document but not for training purposes.

The appeal documents have to be addressed to the Chair of the Appeal Committee and mailed to the EDIC office in Brussels within 60 days of the release of the exam results. The date on the email or the envelope postal stamp counts. The Appeal Committee has the right to formally refuse incorrect and/or incomplete appeal documents.



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The formal appeal documents must include

- Dated and signed appeal letter from the candidate
- A statement clearly describing the violation of a specific exam regulation
- A copy of the examination regulation subject of the appeal
- If possible, documents proving violation of the examination regulation

Candidates' subjective impressions of having made mistakes while under stress due to the exam situation, or time constraints in EDIC part I or EDIC part II, are insufficient grounds to initiate the process of an appeal.

The Appeal Committee is not there to verify the validity of the examination content, or alter the score to influence the final examination result. The task of the Appeal Committee is to verify whether irregularities happened in the conduct of the exam processes.

A procedural fee of €200 is charged to the candidate as soon as the appeal documents are received by the EDIC office. If the candidate's appeal is upheld, the costs are reimbursed.

The candidate cannot make an appeal against the decision of the Appeal Committee: the decision of the Appeal Committee is final.