



*The Intensive Connection*

# European Society of Intensive Care Medicine

## ESICM Job Descriptions for ESICM Officers

Title	Version	
Job Descriptions for ESICM Officers	1.4 / 2021	ESICM-OI-JDO

	<i>Function</i>	<i>Name</i>	<i>Date</i>	<i>Signature</i>
Author	Secretary	Lui Forni		
Reviewed	EC Members			

*Together*  
 WE ARE INTENSIVE CARE  
 JOIN OUR ICU COMMUNITY



*The Intensive Connection*

## (Inter)National Representatives

---

### Prerequisites for candidates

#### *Profile*

Candidates for National Representatives must be an ESICM Ordinary member or Honorary member, working in the country which they want to represent.

Candidates for International Representatives must be an ESICM International member or Honorary Member, working in the country or the region which they want to represent.

#### *They are expected to*

- Be willing to represent the respective countries or regions during the term.
- Be responsible for mutual contacts between the Society, the regional intensive care society, national training organisations and relevant health authorities
- Promote the Society in the country and to recruit members
- Be present in the two annual Council meetings
- Communicate with the Brussels office as appropriate.

#### *Conditions of participation*

Candidates complying with the profile for the job should apply to the ESICM Secretary, using the appropriate application form. Selection of candidates will be made by the Executive Committee based on the pre-established profile according to the information enclosed in the application form and compliance with the person specification. Attendance for interview may be deemed necessary by the Executive Committee. Candidates deemed by the Executive Committee to meet the required profile are presented to the members of the respective country or region for election.

#### *Election and term of office:*

See Part B of the SOPs, Addendum to Article 8 of the ESICM statutes: Council



*The Intensive Connection*

## Job description

### *Background information*

The Council members are

- The national representatives of the members of the European countries
- The representatives of the members of countries outside Europe (called “international members”)
- The Chairpersons of each scientific section of the Society
- The Chairpersons of each Education Committee
- The members of the Executive Committee

The representatives of the members of the Association in individual countries should be elected by the Ordinary and Honorary members of these countries.

The numbers of representatives who can be elected are:

- European countries:
  - One national representative per European country with more than 25 ESICM Ordinary and Honorary members.
  - One common representative for all European countries with less than 25 ESICM Ordinary and Honorary members.
- Countries outside Europe
  - International members may elect one representative for each of the following five defined regions if they have 100 or more members (alphabetic order):
    - Africa
    - Asia-Pacific
    - Central and South America
    - Middle-East
    - North America
  - One national representative per non-European country with more than 500 International and Honorary members. The country will not be part of a region as long as its membership is above 500.

National and international representatives are elected for a single two-year term of office.

The definitions for the five regions are given in Appendix A of the General SOPs.

### *Responsibilities*

The duties of a Council member include

- To be responsible for mutual contacts between the Society and the country members, the local intensive care society and the health authorities
- To promote the Society in the country and to recruit members
- To attend the Council meetings twice a year. One is held in March in Brussels and one in the Fall during the Annual Congress of the Society
- To vote on resolutions from the Executive Committee
- To present proposals to the Executive Committee
- To actively participate in the ESICM’s various activities and committees
- To help in the organisation of EDIC
- To ratify the Executive Committee changes in the SOPs.

*Together*  
WE ARE INTENSIVE CARE  
JOIN OUR ICU COMMUNITY