



*The Intensive Connection*

# European Society of Intensive Care Medicine

## ESICM Job Descriptions for ESICM Officers

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## Chairperson of the EDIC Examinations Sub-Committee

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### Prerequisites for candidates

#### *Profile*

- Candidates must be an ESICM Ordinary member or Honorary member
- Candidates must be working in Europe

#### *They are expected to*

- Be an EDIC diploma holder or possess an equivalent national exam.
- Be an established specialist in current practice Intensive Care Medicine with at least four years of experience after board examination and practising in Europe.
- Have an established track record in post-graduate training in Intensive Care Medicine.
- Have an established track-record of creation, evaluation and validation of OSCE-type exams, such as a history of being EDIC Committee Member
- To be or to have been an examiner for EDIC exams in the last 5 years.
- Be able to allocate at least 20 to 25 working days during a year to prepare and attend meetings for the preparation, the key validation and the execution of EDIC I and II.

#### *Conditions of participation*

Candidates complying with the profile for the job should apply to the ESICM Secretary, using the appropriate application form. Selection of candidates will be made by the Executive Committee based on the pre-established profile according to the information enclosed in the application form and compliance with the person specification. Attendance for interview may be deemed necessary by the Executive Committee. Candidates deemed by the Executive Committee to meet the required profile are presented to the Council section for election.

#### *Election and term of office*

- The Council shall decide by election, the winner being the candidate with the majority of votes. In case of equal vote, seniority (in terms of duration of ESICM membership) will decide the outcome; in the case of equal seniority, the vote of the President shall prevail.
- The elected Chairperson will serve for a single two-year term of office.
- Election details and term of office are explained in the General SOPs

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## Job description

### *Background information*

The EDIC Examinations Sub-Committee is a permanent committee of the Education and Training Committee and is responsible for the organisation and delivery of the EDIC Part I and II examinations.

### *Responsibilities*

- The Chairperson is a member of the Council
- The Chairperson has to nominate, with the approval of the Executive Committee, the 10 members who will compose the EDIC Examinations Sub-Committee.
- The Chairperson is committed to maintain and further develop the EDIC examinations which implies the creation of multiple-choice questions for EDIC Part I and clinical case and computer-based scenarios for EDIC Part II.
- The Chairperson together with the Committee members are expected to take part in more than 70% of the Committee meetings. The meetings are organised on a regular basis every six to eight weeks (in total 10-12 days/year). Furthermore, the Committee members are expected to allocate enough time between the meetings to create and review multiple-choice questions for EDIC Part I, and clinical case scenarios and computer-based assessments for EDIC Part II. The amount of time needed for these tasks is at least two to four working days a year, in addition to the time spent at meetings.
- The Committee members are expected to attend the EDIC Part I and II examinations as an examiner, an exam supervisor, or an observer (in total 5 days/year).

### *Reporting relationships:*

The Chairperson of the EDIC Examinations Sub-Committee will report to the Education and Training Committee.

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